

Report to Council

Date of meeting: 20 February 2014



Report of: Constitution & Member Services Standing Scrutiny Panel

Chairman: Councillor J Philip

Subject: Officer Delegation

Recommendations:

- (1) That the proposed alterations (shown in black highlighting) to the schedules of officer delegation reflecting the new Directorate structure be approved with effect from 1 April 2014;**
- (2) That the revised schedule of Council functions be published in the Council's Constitution; and**
- (3) To note that the delegated authorities in respect of Deputy Monitoring Officer, Deputy Electoral Registration Officer and Deputy RIPA Officer cannot be finalised at present due to pending appointments required under the implementation of the new Directorate structure but that once an appointment has been made, the decisions of the Director of Governance and the Chief Executive will be added to the schedule.**

Report:

1. We have carried out the annual review of officer delegation. This report deals with those delegated authorities which need to be approved by the Council (ie non Cabinet functions).
2. We were advised that the new structure alters the number of Directors and re-allocates functions across the new Directorates and that this results in many existing delegated authorities being exercised by different post holders. However, the scope of the delegation is unaltered although an opportunity has been taken to update electoral matters as some recent changes, including referendums, are not covered.
3. We draw attention to three designations, set out in recommendation (3) above, which cannot be finalised at present pending the outcome of ring-fenced interviews to an Assistant Director position as part of implementation of the new structure. It is recommended that once an appointment to the position concerned has been made, the decisions of the Chief Executive and the Director of Governance on allocation of these roles be added to the schedule.
4. As previously, these delegated authorities are submitted for approval as they are the Council (Council functions) and will then be published in the Constitution.

5. Proposals for alterations in respect of Cabinet functions have been sent to the Leader of Council and are reported elsewhere on the agenda for this meeting.
6. We recommend as set out at the commencement of this report.